LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS

BOARD MEETING MINUTES

Date: August 27, 2025

Time: 10:30 AM

Location: LSBPSE Headquarters
15703 Old Hammond Hwy.
Baton Rouge, LA 70816

MINUTES

I. Call to Order

The meeting was called to order by Vice Chairman Dynette Burke at 10:48 AM.

II. Roll Call

Vice Chairman Burke asked Julie Fisher to call the roll of the board.

Ritchie Rivers, Chairman	Not Present
Dynette Burke, Vice Chairman	Present
Forrest Hise	Present
Kristen Brennan	Not Present
Jason Robbins, Sr	Present
Jennifer King	Present
Mark Leto, Sr	Present
Dwayne Regan	Present
Lewis Frost	Not Present

A quorum of the board was determined.

Present for the meeting were Abbie St. Onge, Allied Universal; Chino Espinosa and guest, Quest Solutions; Cliff Dore, Zona Facta; Scott Lazarone, Board CPA; and members of the

agency staff Carl Saizan, Stephanie Richardson, Logan Berthelot, Cindy Eidson and recording secretary Julie Fisher. No public comments were recorded at this time.

Ms. Julie Fisher recorded the meeting minutes. A court reporter recorded a transcript of the meeting.

III. Pledge of Allegiance

Vice Chairman Burke lead the Pledge of Allegiance.

IV. Public Introductions/Comments/Question

Present at the meeting were Scott Lazarone, Board CPA; Blake Arcuri, Board Attorney; members of agency staff Julie Fisher, Cindy Eidson, Stephanie Richardson, Heather Mitchell, and Logan Berthelot; and members of the public Sherman Moore, S&S Investigations and Security; and Abbie St. Onge, Allied Universal. Executive Secretary,

V. Review and Approve Minutes for Board Meeting on May 21, 2025

A motion was made to approve the minutes for the board meeting on February 19, 2025.

Motion by:	Ms. King
Seconded by:	Mr. Hise
Ayes: 5	Nays: 0

The motion was carried.

VI. Executive Secretary Report

Carl Saizan presented the Executive Secretary report to the board. It covered staffing, company round table meetings, meetings with the House Commerce Committee staff, legal updates, current investigations, current legislation, facility upgrades and several other topics.

Please see Attachment A for full report.

VII. 2024 Audit Update (Stephanie Richardson)

Stephanie Richardson presented an update on the status of the 2024 company audits. She reported that of the 239 active licenses, 152 companies need an audit, 81 of those audits are in progress and 31 are complete. She reported that the fines are trending down and more companies are compliant. She states the audit department is on track to complete all audits by December 31, 2025.

VIII. Committee Updates

a. Finance Committee Update – Chairman Dynette Burke

Scott Lazarone presented the June 2025 financials to the committee and answered questions. To summarize, the agency is in a very good financial position with substantial cash reserves and effectively managed liabilities, particularly from an operational standpoint. While the first month of the new fiscal year (July 2025) showed a negative variance against budget, these are explained as temporary timing issues that are expected to self-correct and are not indicative of long-term financial instability.

Ms. Burke asked Ms. Fisher to present the motions recorded from the Finance Committee meeting.

Motion 1: Renew the professional services contract for board attorney Blake Arcuri.

Motion 2: Increase the contract pay for David Ryerson from $3,800.00 to $7,600.00.

Motion 3: Allocate $20,000 to continuing education to enroll four agency staff members in a leadership program.

A motion was made to approve the 3 recommendations from the Finance Committee

Motion by:	Mr. Robbins
Seconded by:	Ms. King
Ayes: 5	Nays: 0

The motion was carried.

b. Ethics Committee Update– Chairman Ritchie Rivers

No current investigations.

c. Legislative Committee Update – Chairman Forrest Hise

Mr. Hise asked Ms. Fisher to present the motions recorded from the Legislative Committee meeting.

Suggested Change 1:

3283(A)(3) Individuals required to obtain a registration card shall submit a sworn application and applicable registration fees to the board for review.

Suggested Additions:

3283(F)(1)(a): It shall be the sole responsibility of the registrant to ensure their registration is renewed every two years on or before March 31st.

(b) If a guard has not renewed their registration by March 31st, their registration profile will be locked in the license management system, and they will be prohibited from working as a security officer.

(c) Any security officer renewing their registration after March 31st shall be required to pay an increased renewal fee of one and a half times the standard renewal fee.

(d) If a security officer fails to renew their registration by June 1st, they shall be required to submit a new initial application along with applicable fees and undergo a background check.

A motion was made to move forward with the suggested change to 37:3283(A)(3) and suggested additions of 37:3283(F)(1)(a-d).

Motion by:	Mr. Hise
Seconded by:	Mr. Robbins
Ayes: 5	Nays: 0

The motion was carried.

Suggested Change:

3284(B)(1) Any security officer, prior to their first work assignment, shall complete a minimum of sixteen hours of board-required training consisting of Security Officers Standards and Training (S.O.S.T.) by a board-licensed instructor and successfully pass an examination for each course.

A motion was made to move forward with the suggested change to 37:3284(B)(1) and to incorporate legal counsel Blake Arcuri's suggested additional language.

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Motion by:	Mr. Hise
Seconded by:	Mr. Robbins
Ayes: 5	Nays: 0

The motion was carried.

The committee discussed four examples of other boards that have the appellate process using the Division of Administrative Law in their statutes.

A motion was made for the board develop legislation modeled after the Louisiana Board of Pharmacy, which would allow for appeals to go before either the board or DAL.

Motion by:	Mr. Hise
Seconded by:	Mr. Robbins
Ayes: 5	Nays: 0

The motion was carried.

A suggestion to table the board composition discussion until the meeting on September 17th was accepted.

a. Training Committee Update – Chairman Dwayne Regan

Committee Chairman Jason Robbins presented a brief update and expressed excitement for the new curriculum rollout. Mr. Robbins inquired about the timeline for NRA law enforcement instructor certification, which was confirmed as December 31st, 2025.

IX. Consideration of New License Applications (Julie Fisher)

Ms. Fisher presented the pending license applications for final review and approval by the board.

a. Qualifying Agent Applications:
   i. Chastain Fontenet – Andy Frain Services Inc

ii. Kristin Brennan – Force 1 Protection

b. Company License Applications:
   i. ODMS Inc. – Jack Conneally, Eric Peus & Chris Stifflemire
   ii. Quest Solutions LLC – Fred Tanner
   iii. Lion's Gate Security Solutions Inc. – Calvin Jones & Joseph Hodges
   iv. Coastal International Security Inc. – Abinashi Khalsa
   v. Warfield Investigative Services LLC – Kennith Warfield Jr
   vi. Palacios Marine & Industrial Coatings, Inc. – David Thibodeaux, Gregory Garcia & Jamie Garcia
   vii. Phalanx Protection Worldwide LLC – Robert Raya & Shaundra Bodnar
   viii. BKI Services LLC – Jason Hill
   ix. General Security & Response Services LLC – Corinthia Yancey
   x. Rampart Security Group – Chad Cox & Samuel Blair

c. Instructor License Applications
   i. Chafin Green – Classroom In-House – Patriot Security EOC
   ii. Eric Hampton – Classroom & Firearms External
   iii. Thomas Pirtle – Classroom & Firearms External - IPSC
   iv. Jaquel Pitts – PR-24 Baton External
   v. Chastain Fontenet – Classroom, Firearms & Baton In-House – Andy Frain
   vi. Brian Ogle – Classroom In-House- Weiser Security
   vii. Dionne Scott – Classroom In-House – F.E.S.S. Inc.

Ms. Fisher asked for a motion to approve the following completed license applications: Qualifying Agents Chastain Fontenet and Kristen Brennan; Company Licenses ODMS, Inc. and Quest Solutions, LLC; and Instructor License Brian Ogle.

Motion by:	Ms. Burke
Seconded by:	Mr. Robbins
Ayes: 5	Nays: 0

The motion was carried.

Ms. Fisher asked for a motion to preapprove the following incomplete license applications: Companies Lion's Gate Security Solutions, Coastal International Security, Warfield Investigative Services LLC, Palacios Marine & Industrial Coatings, Inc, Phalanx Protection Worldwide LLC, BKI Services LLC, General Security & Response Services, LLC and Rampart Security Group; and Instructors Chafin Green, Eric Hampton, Thomas Pirtle, Jaquel Pitts, Chastain Fontenet and Dionne Scott. Once completed, the board gives the Executive Secretary the authority to issue these licenses.

Motion by:	Mr. Robbins
Seconded by:	Ms. King
Ayes: 5	Nays: 0

The motion was carried.

X. Revocation of company licenses

a. C13, LC (Joe Saba)
b. Guardian CPP (Donny Pitts)

A motion was made to revoke the company and instructor license for Joe Saba, owner of C13, LC.

Motion by:	Mr. Robbins
Seconded by:	Mr. Hise
Ayes: 5	Nays: 0

The motion was passed.

A motion was made to revoke the company license for Guardian CPP, owner Donny Pitts.

Motion by:	Ms. King
Seconded by:	Mr. Robbins
Ayes: 5	Nays: 0

The motion was passed.

XI. Adjournment

A motion was made adjourn.

Motion by:	Mr. Hise
Seconded by:	Mr. Robbins

Ayes: 5 Nays: 0

The motion was passed.

Vice Chairman Burke adjourned the meeting at 12:16 PM.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher — 9/14/25

Secretary/Recording Secretary — Date

Minutes reviewed & approved by Board Member vote on September 17, 2025. Approval affirmed below by signatures of Board Chairman and Executive Secretary.

Vice Chairman — 9/17/25

Ritchie Rivers, Board Chairman — Date

Carl Saizan — 9-17-25

Carl F. Saizan, Jr., Executive Secretary — Date

LSBPSE Board Meeting

Wednesday, August 27, 2025 @ 10:30 p.m.

Executive Secretary's Briefing Notes

Staffing:

- We currently have 15 staff members: nine full-time, six WAEs, and one Westaff temporary employee.

Processes:

- Nothing to Report

Meetings:

- On Thursday, May 22, 2005, Stephanie Richardson and I traveled to LSP Troop E in Alexandria for a company owner roundtable discussion. We then traveled to Shreveport to host a company owner roundtable discussion at LSP Troop G.
- On Wednesday, May 28, 2025, I testified in New Orleans Criminal District Court regarding a murder trial in the death of Darius King, a security guard employed by City One Security.
- On Monday, June 9, 2025, I traveled to the St. Tammany Sheriff's Office on Brown Switch Rd in Slidell to give some opening remarks to LSBPSE instructors attending the NRA LE course.
- On Wednesday, July 9, 2025, Heather Mitchell and I met with Sheriff Kevin Cobb, Executive Director for the Louisiana Sheriff's Association, regarding the PS industry, sheriff's work release programs and privately run correctional facilities.
- On Tuesday, July 22, 2025, Heather Mitchell, Logan Berthelot and I met with Nevonda Reed Dobard, Division Director House Legislative Services Commercial Regulations, and Kathryn Vigrass, Legislative Analyst House Committee on Commerce House Legislative Services, at the state capitol to discuss a strategy and timeline for a complete statute rewrite of our laws.
- On Monday, July 28, 2025, I met with Senate President Cameron Henry in his office at the Capitol.

Additionally, I communicated, via email, with Ms. Harvin from the US DOL, who confirmed that CNE-CMI JV is indeed contracting with Elliott Security Solutions. Ms. Harvin also requested confirmation that the LSBPSE C&D was no longer necessary which I confirmed.

- **Board Legislative Committee:**
- On Tuesday, June 24, 2025, there was an official committee meeting held at the board office.
- On Thursday, July 24, 2025, there was an official committee meeting held at the board office.
- On Thursday, August 7, 2025, the committee held a work group meeting.

Board Training Committee:

- On Thursday, June 26, 2025, there was an official committee meeting held at the board office.
- Instructor conference is set for October 23rd at Troop B in Kenner and October 29th at Troop I in Lafayette.

Complaints / Investigations:

- On June 9, 2025, I referred United 318 Security to LSP for investigation which is still under review and consideration.
- On Monday, August 11, 2025, at approximately 1:30 PM, I received a call from Chief Keith A. Conley of the Kenner Police Department regarding a party held at Zion Williamson's home, located at 26 Royal Palm Dr., Kenner, on the evening of Saturday, August 9, 2025. Chief Conley sent me a picture via text message showing an armed individual dressed in black shirt tan pants, a tan hat, wearing a facemask, and carrying an assault rifle. The individual appeared to have a badge on their belt and no other identifiers. Chief Conley was inquiring whether this security officer was employed by a legitimate security company and whether they had authorization to carry an assault rifle. The guard was identified as Wesley Adams, owner of Black Lion Protection LLC (also a fugitive apprehension agent). A C&D was issued on Friday, August 15, 2025. NAT

Legislation:

- On June 13, 2025, Governor Landry signed HB-152
- On June 17, 2025, Governor Landry signed HB-157 (Act 309)

Private Security Industry:

- Number of active, licensed companies to date: active- 226 and inactive- 229
- Number of registered instructors to date: classroom only-71 and classroom and firearms-53
- Number of registered security officers to date: 16,590

Licenses issued since meeting on 5/21/25: (Julie Fisher, Licensing Analyst 2)

Qualifying Agents: (1)

- Dwayne Hallman – Qualifying Agent – 6/11/25

Companies: (1)

- Quality Security, Preston Jones –6/30/25

Instructors: (4)

- Joel Baum – Classroom & Firearms In-House – 6/16/25
- David Norton – Classroom & Firearms In-House – 6/16/25
- Clark White – Classroom In-House – 6/16/25
- John Workman III – Classroom In-House – 6/4/25

Compliance Unit: (Stephanie Richardson, Compliance Investigator 3)

- Nothing to report.

Post Check:

- Nothing to report.

Training:

- Logan Berthelot and David Ryerson, Retired LSP Lieutenant, have developed the new 1st and 2nd 8-hour training curriculum (S.O.S.T) and are bringing it to the industry for testing and feedback.
- Upcoming Instructor Conference dates

Facility Upgrades / Needs:

- Sidewalk concrete repair work was completed on Monday, July 28, 2025.
- Upgraded the TV in the conference room and moved the existing TV to the Executive Secretary's office.
- Added an additional phone line in the conference room and purchased two additional telephones for the conference room in preparation for establishing a command post for large scale planned events and declared emergencies.

Agency Audit(s):

- Nothing to report.

COOP Plan Overview:

- Completed / semi-annual review required.

ORM Claim Overview:

- Nothing to report.

OIG Update:

- Nothing to report.

Incident(s):

- Nothing to report.